

RTP Corvettes
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Social Committee Charter

The Social Committee is formed by Vice President of The Board of Directors to satisfy the **By-laws obligation as set forth in Article IV, Section 2 more specifically "The Vice President shall organize an annual banquet and chair the social committee."**

This Committee Promotes the Following Club Mission:

- Enhance and promote the ownership and further the interests of the Chevrolet Corvette.
- Promote the art and sport of safe motoring through planned events, trips, and social activities extended to the members of RTP Corvettes
- Promote, sponsor, organize and supervise motor car outings, meetings, competitions and other Corvette related functions and/or events whether motoring or otherwise.
- Support other clubs, activities, events and exhibitions that promote the Chevrolet Corvette that encourage careful and skillful driving on public roads.

Desired # of Members: 3 or 4 (Core Committee Group).

Total Annual Time Commitment: 12 to 24 Hours

Goal: The Social Committee is charged with oversight of a minimum 4 club activities per year (one each quarter). Three are organized by sub-committees (Chili Cook-Off, Summer Picnic and Christmas Party) and one to be organized by the Social Committee. Additionally, the Social Committee will encourage club members to host/organize other events, lending assistance where needed.

- Ensure that the Chili Cook-off, Picnic and Christmas Party sub-committees are formed and understand expectations and member feedback from any surveys performed.
 - Each of these sub-committees are responsible for planning their event and the Social Committee is an optional resource for the committees to use in designing and planning their event.
- Ensure the Sunshine Committee has the resources it needs to fulfill its charter and assist in resolving any process issues such as obtaining member information.
- Plan and organize the details of one event coordinated directly by the Social Committee. Review the club activities organized/planned by our host members and compare to the expressed needs/wants of the membership. The Social Committee is not limited to planning just one event, they are welcome to do as many as they want.
 - Develop a list of ideas for events based on member feedback.
 - Individual members on the social committee can coordinate a social event.
 - The ultimate goal would be to ensure we have a variety of activity types appealing to the diverse tastes of our members.
- Encourage individual club members to organize and plan events. Provide assistance, as needed, to hosting club members in setting up events and encouraging event participation.
- Come up with options during the year to help new members get to know existing members; possibly, "mixers" before/after general club meetings to spur more social interaction.

- The Social Committee is not expected to set up and run all club events.
- Confirm social budget with Board of Directors prior to planning a social event.
 - No club funds (nor fees collected from members by the club to defray social costs) are to be used for the purchase of alcoholic beverages.

Any contracts/proposals that must be signed with vendors are required to be put before the Board and membership for approval.¹

Time Commitment: 8 hours to 16 hours

- **Jan/Feb/March – 1 to 2 Hours**
 - Ensure the Chili Cook-Off Committee is formed and develops a plan. Assist in resolving open items and promoting the event.
- **April/May/June – 1 to 2 Hours**
 - Ensure the Picnic Committee is formed and develops a plan. Assist in resolving open items and promoting the event.
- **July/Aug – 2 to 5 Hours**
 - Determine a GAP event based on goals above.
 - Confirm budget allocation with Board of Directors, if any.
 - Identify and have a plan and coordinator for this GAP event
 - **Deliverable:**
 - By mid-August have the sign-up on the club web-site for members to RSVP to GAP event. Optionally, work with RSVP Technical Coordinate for an electronic RSVP.
- **Sep – 3 to 5 Hours**
 - Handle all “day of” details with event coordinator.
 - **Deliverable:** A fun GAP event.
- **October/November/December - 1 - 2 hours**
 - Ensure the Christmas Party Sub-Committee is formed and has a plan. Assist in resolving open items and promoting the event.
 - Poll members to solicit feedback on this year’s events/socials and solicit ideas for what they would like in future events. Perform a GAP Analysis and present to the board and members.
 - **Deliverable:** GAP Analysis report to Board of Directors together with a resultant Action Plan prior to their January Board Meeting.

¹Per the By-Laws Article V, Section 1 “The members of the Club, the Board of Directors, past, present or future shall not make contracts, agreements, partnerships, and or sponsorships without the full agreement of the Board and the membership. A proposal shall be made to the membership and a copy thereof shall be included in the notice of the next meeting of the members. Two-thirds of the quorum qualified to vote is required to accept the proposal.” A quorum will be established at the January meeting based on the average attendance of the prior year’s meetings. If a quorum is not met the proposal will be tabled until the next meeting