

RTP Corvettes  
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## Nominating/Election Committee Charter

The nominating/election committee is formed by The Board of Directors to satisfy the **By-laws obligation as set forth in Article VII, Section 2 more specifically "Nominations for Officers shall be held at the regular September meeting. Nominations prior to the meeting may be sent via mail or email to the Chairperson of the Election Committee."**

**Total # of Members:** 2 - 3

**Annual Time Commitment:** 2 to 7 Hours

### Time Commitment:

- **August/September - 1 to 5 hours** (depending on whether or not you are encouraging members to run for Office)
  - Receive Officer Nominations via mail/e-mail. Speak to the person nominated ensuring they actually want the position.
  - If there are any positions coming open that are lacking candidates, actively speak to members about running for the position.
  - **Deliverable:** Candidates willing to fill all vacant positions prior to the September general club meeting.
- **October/November – 1 to 2 hours** (If a ballot is required)
  - Send ballots for positions with more than one candidate.
  - Receive all ballots
  - Confirm validity of ballot: From an active club member and 1 ballot per club member
  - Tally the votes
  - **Deliverable:** Present the vote tally to the Board of Directors prior to the December Christmas Party.
- **Through-out the Year – minimal time**
  - Network with club members and gauge their interest in serving on the Board. Encourage potential candidates to fill committee positions to become more familiar with the inner workings of the club. Work with the Board of Director's on succession planning, identifying and filling gaps in the Board and on committees and be on the look-out for the next generation of club Officers.